

BOARDS AND PARTNERSHIPS REFERRAL PROCESSES

Bite Size Summary Briefing

DRUG & ALCOHOL RELATED DEATH (DARD) RAPID REVIEW PANEL

Trigger: Notification via police, coroner, or drug services.

Process:

- Partners provide 6-month history via encrypted email.
- Panel meets every 3 weeks (chaired by Public Health).

Outcomes:

- Immediate harm prevention actions.
- Long-term service/system improvements.
- Learning shared via Drug & Alcohol Strategy Group.

DOMESTIC ABUSE RELATED DEATH REVIEWS (DARDR)

Trigger: Written referral from any partner agency.

Process:

- DHR Core Group assesses within 30 days.
- If criteria met: Chair & Author appointed, DARDR panel agreed.
- Chronologies and IMRs produced by DARDR panel for Chair & Author to review
- Final report and action plan presented to Domestic Abuse Partnership Board (DAPB) and submitted to Home Office for approval.

Outcomes:

- Final report published on Gateshead Council website.
- Action plan monitored by DAPB.

MANDATORY SAFEGUARDING ADULTS REVIEW (SAR)

Trigger: Online referral form, mostly from partner agencies.

Process:

- Initial assessment by Safeguarding Adult Review and Complex Case (SARCC) Chair & GSAB Business Manager.
- Rapid Review if criteria met; multi-agency chronology compiled.
- Agreement to proceed and funding agreed by statutory partners and GSAB Independent Chair.
- Independent author appointed.

Outcomes:

- Final report published on SARCC website and submitted to National SAR Library.
- Recommendations actioned via Practice Performance and Quality Assurance sub-group.

CHILD SAFEGUARDING PRACTICE (CSP) RAPID REVIEW

Trigger: Form A referral within 48 hours of incident.

Process:

- Local Case Review Group convened within 2 days to make recommendation to GSCP Executive as to whether referral meets the criteria for a Serious Child Safeguarding Incident (SCSI).
- Executive to consider recommendation and if SCSI is met, to notify National Panel within 5 days.
- Review meeting held; draft report developed and endorsed by Executive.

Outcomes:

- Report submitted to National Panel within 15 days of notification.
- Response reviewed; next steps outlined.
- Learning monitored by the Scrutiny and Assurance Group.